

North Carolina Transmission Planning Collaborative

Process to Request Planning Information and Data

Step 1: Complete page 1 of this form and e-mail it to the ITP (NCTPC Administrator) by clicking [here](#).

Date of Submittal	
Submitting Company (TAG participant or Individual)	
Company Contact	
Contact Phone Number	
Contact E-Mail Address	

A. Describe the NCTPC planning information and data being requested. Be specific regarding the type of requested information and data. Attach additional details if necessary.

B. Describe the purpose for which the requested NCTPC planning information and data is to be used. Be specific regarding the purpose of the requested information and data. Attach additional details if necessary.

Step 2: The ITP will process the request and have the OSC determine if the information and data being requested is CEII or non-CEII Confidential information and data no later than 10 business days following receipt of the NCTPC Information and Data Request Form. Once the determination is made by the OSC as to the nature of the information and data being requested, the ITP will notify the requestor and request that the following additional information be submitted, depending on the type of information and data (CEII versus non-CEII Confidential information) being requested. The ITP will validate the additional requestor information before the information and data will be provided to the requestor.

Non-CEII Confidential Information and Data

1. Requestor must verify that they as a representative of a TAG Sector Entity or as an Individual have signed the SERC Confidentiality Agreement.
 - **When requested, provide the executed SERC Confidentiality Agreement to the ITP (NCTPC Administrator).**
2. Requestor must verify that they as a representative of a TAG Sector Entity or as an Individual have signed the TAG Confidentiality Agreement.
 - **When requested, provide the executed TAG Confidentiality Agreement to the ITP (NCTPC Administrator).**

CEII Confidential Information and Data

1. In addition to providing verification of the execution of the two Confidentiality Agreements required under the non-CEII Confidential Information and Data listed above, the requestor must also verify authorization by FERC to receive the CEII-protected version of Form 715 for both Duke and Progress.
 - **When requested, provide the FERC authorization documentation to the ITP (NCTPC Administrator).**