

**DRAFT**  
**North Carolina Transmission Planning Collaborative**  
**Oversight / Steering Committee (OSC)**  
**Meeting Minutes**  
**October 4, 2005**  
**ElectriCities Office – Raleigh**  
**1:00 PM EPT**

**Attendees:**

**Clay Norris, Chair**  
**Art Hubert**  
**Andy Fusco**  
**Greg Locke**  
**Janice Carney**  
**Frank Gaffney**  
**Mark Byrd, Vice-Chair**  
**Verne Ingersoll**  
**Nina McLaurin**  
**Bryan Guy**  
**John Dalton**  
**David Beam**  
**R.B. Sloan**  
**Luis Fondacci**  
**Charles Askey**  
**Rich Wodyka**  
**Pam Kozlowski**  
**Mark Rossi – phone**

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**Progress Energy**  
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**Duke Power**  
**NCEMC**  
**Cooperatives**  
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**Gestalt**

**1. ADMINISTRATIVE**

- A. The OSC Chair called the meeting to order at 1:10 pm. Mr. Norris requested revisions or additions to the published agenda. None were made.
- B. Meeting Minutes  
The Committee reviewed the minutes from the September 21, 2005 OSC meeting. Mr. Fondacci recommended one minor revision. **Mr. Fondacci made a motion to approve the September 21, 2005 minutes as revised, and Mr. Ingersoll seconded the motion. In a unanimous voice vote, the September 21, 2005 minutes were approved as revised.** Ms. Carney will distribute the revised and approved minutes to the OSC.

C. Meeting Highlights

Group confirmed that meeting highlights would be posted on the public website. Ms. Carney to draft meeting highlights for the September 21, 2005 and October 4, 2005 OSC meetings and distribute to OSC for approval.

D. OSC & PWG Directory

The phone number for John Dalton is incorrect on the 08/23/05 version of the directory. Ms. Carney will make the revision and distribute revised directory to the PWG and OSC.

**2. PROCESS DOCUMENT REVIEW**

**(North Carolina Transmission Planning Collaborative Process - NCTPCP)**

The OSC completed a line-by-line review and revision of the draft document. Mr. Locke and Ms. Carney are to make the agreed upon revisions to the document and distribute to the OSC for final document approval.

**3. WEBSITE REVIEW**

The website development is well under way and Gestalt anticipates deployment within the week. The website will be deployed to the OSC members prior to public release in order for the OSC members to provide feedback.

**4. OCTOBER 5, 2005 MARKET PARTICIPANT MEETING**

- A. Ms. Carney distributed list of expected meeting attendees that was provided by the NCUC staff.
- B. OSC discussed need for Standards of Conduct statement prior to the Transmission Advisory Group (TAG) meeting and agreed that such a statement would not be necessary for the October 5, 2005 meeting. The OSC will revisit the need for such a statement for future meetings.
- C. OSC reviewed and revised the draft agenda for the October 5, 2005 TAG meeting.
- D. OSC reviewed and revised the draft presentations for the October 5, 2005 TAG meeting.

**5. PWG STATUS REPORT**

PWG update postponed until the November 2, 2005 meeting due to OSC member time constraints.

The meeting was adjourned at 4:45 pm.